



Memorandum

DAS POLICY ON RECYCLING AND WASTE MINIMIZATION AT DAS OWNED & MANAGED PROPERTIES

At DAS owned and managed properties, it is DAS policy that property management provide for recycling of recyclable items that are generated at their facilities. At a minimum, the following items shall be recycled:

- Glass and Metal Food Containers
- Plastic Containers (PET or PETE #1)
- Plastic Containers (HDPE #2)
- Corrugated Cardboard
- Boxboard
- Newspaper
- Magazines
- White & Colored Office Paper (residences and businesses)
- Scrap Metal
- Ni-Cd Rechargeable Batteries (from consumer products)
- Waste Oil (crankcase oil from internal combustion engines)
- Storage Batteries (from motor vehicles)
- Leaves (must be composted)
- Grass Clippings (banned from disposal - should be [left on the lawn](#) or, if necessary, [composted](#)).

It is also required that fluorescent bulbs and consumer electronics (computers, printers, televisions, VCRs, telephones and other electronic equipment) be managed as "Universal Wastes" and properly handled/recycled using appropriate DAS contracted vendors. Tenant agency management is responsible for the proper handling of electronic equipment and associated batteries generated by their employees.

In addition, to further reduce the volume and/or negative environmental impact of our solid waste streams, property management and tenant agencies are strongly encouraged to avoid purchase of single-use and disposable items whenever feasible and to use DAS Environmentally Preferable Purchasing (EPP) contracts whenever suitable.

EPP Link: <http://das.ct.gov/cr1.aspx?page=132>

Occupants should contact their agency business office with any questions on recycling.